

MEETING DATE Tuesday, December 13, 2016  
 MEETING # 4 (2016-2017 school year)  
 MEETING LOCATION school library  
 NEXT MEETING Tuesday, January 17, 2017

START TIME 7:13 PM  
 END TIME 8:29 PM  
 # OF INDIVIDUALS PRESENT 8 (incl. principal)  
 # VOTING 7 (quorum = 5)

NAME	ATTENDANCE	POSITION 2016-2017	RETURNING MEMBER	NEW MEMBER
PRINCE, Dane	PRESENT	Principal	n/a	
CHAN, Elsa	PRESENT	Co-Chair	X	
KADAKIA, Bina	PRESENT	Co-Chair	X	
MITRA, Pranab	PRESENT	Treasurer	X	
MAHALINGAM, Sancharieni	PRESENT	Secretary	X	
DOGRA, Nappinder	PRESENT	Member	X	
FAWAD, Sana	ABSENT	Member		X
HO, Rita	PRESENT	Member		X
KOMALAFE, Bola	PRESENT	Member		X
PATIL, Vishakha	ABSENT	Member		X
SUKUMAR, Anjula	ABSENT	Member	X	
THINAGARIPPILLAI, Nathan	ABSENT	Member	X	

**WELCOME: CALL TO ORDER (7:13 PM)**

- sign-in sheet circulated by Secretary
- meeting called to order by Co-Chair Chan

**MINUTES FROM LAST MEETING**

- November Minutes approved

**TREASURER’S REPORT**

- balance is about \$2k as of today
- **donation money to be deposited** (approx. \$550); can immediately transfer \$
- pizza funds will be coming in
- any other straggler donations as a result of the donation letter? **not sure, Principal has to check**
- are we good w/ the Treasurer report? (no report but verbal discussion)
  - discussion approved

**PAST ACTION ITEMS**

- general thank you for donations in newsletter: Co-Chair Chan submitted SC update to Principal and it was included
- Co-Chair Chan sent out pizza term 2 forms for January
- since we’ve decided to put **fundraising via Booster Juice on hold, will maybe try it in February**
- Principal is to **email parents advising they can still make donations (in the Happy Holidays email)**
- Principal is to provide **updated chart to see where we are in terms of technology (i.e. how many computers do we have)** – a current list of what we have in the building (what’s operational—what does not need to be replaced—and what’s coming)
  - NB: Principal ordered another 7 Chromebooks yesterday @ full price through school funds

- funds for jerseys paid by Principal from school funds **can now be transferred back to school account from SC**
- Boxwood's science lab needs
  - we need an assessment on whether new science lab equipment is needed (and, if so, what is needed)so SC can discussing funding **(Principal is to talk to science teachers to get SC a list)**

#### FUNDRAISING

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- pizza:
  - pizza volunteers have said they are selling out of pizza so **another pizza to be ordered**
  - forms for term 2 pizza were sent out yesterday (parents asked to return them by Tuesday – giving them a full week to order pizza)
  - this order has 11 weeks (previous order and next order = 12 weeks)
  - parents don't have to return the envelope **(Principal will send an email: reminder pizza orders for term 2 are due tomorrow and no need to return envelopes)**
- Math Night
  - March 2017
  - how we can leverage math night and the traffic there? perhaps we can fundraise during Math Night (fundraising that is theme appropriate)?
  - letter to provide vendors soliciting donations should not be a problem (per Principal)
  - brainstorming for Math Night
    - set up booth? sell raffle tickets or math manipulates?
    - we can – need to work out the logistics
    - prizes can be given out
    - can we sell raffle tickets? this should be OK (did this on Bingo night in a previous school year)
    - cannot do 50/50
    - discussed possibility of vendor attending school, selling their products and providing school with a percentage of profits and/or sponsor event/donate a monetary amount
    - Mr. Chin (Boxwood's VP last school year) sourced out math games for last year's Math Night **(Principal will follow-up)**
    - school/math supply store (where schools buy resources): Victoria Park/McNicoll **(Principal will find out location)**
    - couple of nice, big ticket items as prizes? Monopoly, Lego sets, etc.
    - vendor booth?
    - sales promotion: portion of sales revenue being provided to school? **Secretary to speak with vendor and update during January meeting (to canvass vendor on how to approach fundraising and provide update to SC)**

#### SOCIAL MEDIA UPDATE

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- TELUS WISE session w/ a TW Ambassador
  - free!
  - **Co-Chair Chan sent some questions to contact and is getting answers and details (content, age range/grade range? can parents attend? one seminar? how long is a typical visit? schedule and are they booking for the new year?)**
  - NB: they have an agreement with TDSB
  - covers internet and using social media, how to be safe, how to protect yourself
  - they give a little booklet away with safety tips
  - iPad prize: schools get a chance to win an iPad + free seminar (again, Co-Chair Chan will have more info)
  - if we go with TELUS WISE, will not pursue Shapelle option
- **if we have a parent presentation, can we host it during a SC meeting? TBD** – wait for update from Co-Chair Chan

**ADMINISTRATION UPDATE**

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- Cost Sharing order has not arrived; new order (separate from CS, @ full price) was put in this week
- Synrevoice launched this month
  - had to support a few parents to use the technology but it's going well
  - per Secretary: it's great that parents are sent an email when student absence is reported
- staff meeting looked @ EQAO samples and had discussion
  - Grade 3 and 6 students very well versed in EQAO; other grade teachers had an opportunity to look at it
  - teachers were photocopying EQAO materials
  - have a Google folder where all the assessments are available in a folder
  - also looked at grade 9 assessments and grade 10 assessments so teachers can see the type of questions their students will face when they leave Boxwood
- report card and parent teacher interviews: very good and some parents were contacted over phone
- lots of teams and clubs happening
  - Knitting Club
  - Lego Robotics Club being run by Ms. Calverley (they are preparing for the Ontario Skills Competition, open to YRDSB and no cost to enter competition)
    - per Member Dogra: since cost for FSL competition is \$900 (NB: another competition), why don't we have a competition within the school?
      - we have enough sets, we have the guidelines from previous years on what needs to be built, it involves the students and it'll be cost free
      - per Member Dogra: MDH students can come in to help out with the competition
      - this will allow more students to participate and will be a great prep for the FSL competition, should the school decide to enter it in the future (so, a byproduct of the in house competition is that those kids who move on to the international competition or the ON one are going to be more prepared)
    - if the school is really interested, there are scholarships available (going forward)
    - NB: distinction b/w Lego Mechanics and Lego Robotics
  - no ski club since Ms. Brown isn't here
  - Dec 14 and 15 school concerts
  - Dec 16 food drive ends
  - Dec 23 ugly holiday sweater Friday
  - Dec 23 annual holiday singalong
  - Jan 9 back to school

**HEATING IN THE BUILDING**

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- Treasurer discussed heating in the building
- Ms. Breckenridge's room is cold (b/w 20 and 23) – per thermostat @ 19.5/20
- zonal thermostat or one thermostat? whole building has one
- who normally takes care of it? caretaker
- have put in a call; NB: the temperatures are within the required range (within the acceptable ranges), though students and teacher note that it's cold
- per Principal: different rooms in the school have varying temperatures
- there is no AC in the building
- since the heating consistency is still within acceptable ranges, nothing additional can be done (a block heater cannot be used due to fire hazard issues)

**MEETING ADJOURNED**

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- meeting adjourned @ 8:29PM